

(Person Requesting Service-Contact Information)

Name: _____ Telephone: _____

Address: _____ DOB: _____/_____/_____

City/State/Zip: _____

Presiding Court Name - Include County and State:

Presiding Court Address:

Case Information:

_____ CASE NO.: _____

_____ Plaintiff(s),

Presiding Judge: _____

VS.

_____ Defendant(s). **PRAECIPE TO SHERIFF
(REQUEST TO SERVE PAPERS)**

TO THE SHERIFF OF YELLOWSTONE COUNTY: Make legal service of the attached documents upon the party/parties named below (*attach additional sheets for additional persons/information if needed*):

PERSON(S) OR BUSINESS(ES) TO BE SERVED:

Name: _____

Name: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

Employer: _____

Employer: _____

Work Address: _____

Work Address: _____

Work Phone: _____

Work Phone: _____

Vehicle: _____

Vehicle: _____

DOB/Age: _____ Hgt/Wgt: _____

DOB/Age: _____ Hgt/Wgt: _____

Hair: _____ Eyes: _____

Hair: _____ Eyes: _____

Sex: M F Race: _____

Sex: M F Race: _____

*SSN: _____

*SSN: _____

Add'l. Contact Info: _____

Complete List of All Documents to be Served (Check at least one, be specific):

- Summons & Complaint / Petition
- Motion and Affidavit
- Subpoena /Subpoena Duces Tecum
- Small Claims Notice and Order
- Order: _____
- Other/Attachments: _____
- Temporary Order of Protection
- Order of Protection (after Hearing)
- Order to Show Cause
- _____-Day Eviction Notice
- Notice: _____

*Writ of Execution - **Bank Account/Wage Levies require Account # or SSN/FEIN:** _____

*Writ of Restitution *Writ of Possession *Writ of Assistance or Possession

*Other Writ _____

***FOR ALL WRITS: Property to be executed upon / levied / returned / seized is described as follows:**

Property is located at: _____

PLEASE DATE AND SIGN: TODAY'S DATE: _____ SIGNATURE: _____