

REQUEST FOR PROPOSALS YELLOWSTONE COUNTY METRAPARK RODEO EQUIPMENT

Notice is hereby given that the Board of County Commissioners of Yellowstone County, Montana is currently requesting proposals for rodeo equipment for a new outdoor arena located at the MetraPark campus 308 6th Avenue North, Billings, MT 59101. Proposals will be accepted from Qualified manufacturers/vendors to supply a 150' X 300' outdoor rodeo arena. The arena must be capable of hosting roping and rough stock rodeo events, as well as housing the necessary animals involved on an event basis and overnight. All holding pens and areas must have connecting alleys to and from arena area. Proposal to include minimum (1) mobile loading/unloading chute. Equipment must be modular with connectivity to all components. All equipment must have architectural powder coat finish. Proposals to include freight to MetraPark, Billings, MT, 59101 as well as initial set-up with assistance from MetraPark staff. Proposals will be required to have an itemized list with pricing of components and engineered drawings of complete arena and pen set-up. This proposal has the option of reduction of price in lieu of a maximum (5) year naming rights of Outdoor Arena area at MetraPark.

All proposals must be labeled "**METRAPARK RODEO EQUIPMENT**" and mailed with 5 copies (1 original and 4 copies) to the Board of County Commissioners, PO Box 35000, Billings, MT 59107 or delivered to their office, Room 3101, located on the 3rd floor of the Stillwater Building, 316 North 26th Street, Billings, MT 59101. Bids must be received no later than 3:00 p.m. February 3rd, 2025. All Proposals received by this time and date will be opened and acknowledged at 9:30 a.m. February 4th, 2025 in the Commissioners Boardroom, Room 3108, located on the 3rd floor of the Stillwater Building, 316 North 26th Street, Billings, MT 59101. Proposals received that are time and date stamped later than 3:00 p.m. February 3rd, 2025 will not be opened.

In order to ensure prospective vendors, have a complete understanding of the project, an Online Pre-Submittal TEAMS Meeting will be held at 2:00 p.m. on January 15th, 2025. Interested parties should email jmatteson@yellowstonecountymt.gov for email for a TEAM invitation and link into the meeting.

Questions concerning the proposal submittal procedure should be addressed to James Matteson @ jmatteson@yellowstonecountymt.gov.

INSURANCE REQUIREMENTS

CONTRACTOR shall maintain at its sole cost and expense, commercial general liability insurance naming Yellowstone County, as additional insured for this project against liability for damages for bodily injury, including death and completed operations and property damages in a minimum amount of Seven Hundred Fifty Thousand Dollars (\$750,000.00) for each claim and One Million Five Hundred Thousand Dollars , (\$1,500,000.00), in the aggregate arising from incidents which occur as the result of Contractors negligence during the project and for which Yellowstone County, sole basis of liability is vicarious liability for the acts or omissions of the Contractor or/and subcontractors. Contractor shall maintain for this project at its cost and expense, insurance against claims for injuries to persons or damages to property, including contractual liability which may arise from or in connection with the project by Contractor, agents, employees, representatives, assigns and sub-contractors. This insurance shall cover claims as may be caused by any negligent act or omission. The policy of insurance shall be an occurrence policy with a Best Rating of A- or better and must be in force throughout the project. Contractor shall name on the Certificate of liability insurance Yellowstone County, as additional insured throughout the project. In addition, Contractor will furnish to Yellowstone County, a copy of the policy endorsement, CG 32 87 05 10, indicating that Yellowstone County, are named as an additional insured under the Contractors insurance policy for this project. Contractor agrees to furnish both the Certificate of insurance and policy endorsement at least ten (10) days prior to beginning work on the project.

Contractor agrees to defend, indemnify and hold harmless Yellowstone County, from and against any and all claims demands, obligations causes of action, lawsuits and all damages and liabilities fines, judgments, costs, (including settlement costs), and expenses associated there with (including reasonable attorney's fees and disbursements), arising from incidents that occur the result of Contractors negligence during this project. And for which Yellowstone County, sole basis of liability is vicarious liability for the acts or omissions of Contractor. The defense and indemnification obligations under this paragraph shall not be limited by any assertions or finding that Yellowstone County, is liable for any damages by reason of a nondelegable duty.

WORKERS COMPENSATION

Contractor is required to maintain workers compensation insurance, or an independent contractor's exemption issued by the Montana Department of Labor covering Contractor and Contractor's employees. Contractor is not, nor is Contractor's workers, employees of Yellowstone County. Workers Compensation insurance or the exemption from the workers compensation obligation must be valid for the entire period of the project.

The Board of County Commissioners will award the contract resulting from this RFP to the lowest and best responsible Proposal. The Board reserves the right to reject any or all Proposals received, to waive informalities to evaluate the Proposals submitted, and to accept the Proposal that best serves the interests of Yellowstone County.

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Information regarding Project specifications Information should be addressed to Stoney Field sfield@metrapark.com. and questions related to the submittal procedure should be addressed to James Matteson @ 406-256-2717 or emailed to jmatteson@yellowstonecountymt.gov.

Done by order of the Board of County Commissioners, Yellowstone County, Montana this 31st, day of December 2024.

Board of County Commissioners
Yellowstone County, Montana

Mark Morse
Chair

Attest:

Jeff Martin
Clerk and Recorder

**REQUEST FOR PROPOSALS
YELLOWSTONE COUNTY**

**METRAPARK RODEO EQUIPMENT
SPECIFICATIONS**

Panels: All steel tubing

6 FT. minimum height

2" OD minimum, 16 gauge minimum

Bucking Chutes:

(3) Left hand delivery

(3) Right hand delivery

Each set of chutes to have catwalks for competitors with stair access

Lead-up alleys on each side to hold (4) animals, each to have walk thru gates for access

Return alley to have stripping chute

Roping area:

Both heading and heeling boxes with swinging panels to close off during rough stock events.

Roping chute and lead-up

(12) head arrow pen

Holding pen area:

Timed Events:

(6) pens behind roping chute, (6) back pens, (6) larger overnight pens

Rough Stock:

(22) back pens, (12) larger bull overnight pens, (2) large horse overnight pens

Arena:

(2) 16' gates at each end for equipment and barrel racer access

Arena cont.:

(2) man gates for competitor access

**YELLOWSTONE COUNTY
METRAPARK RODEO EQUIPMENT**

PRICING SHEET

Please Print

Company Name _____

Primary Contact _____

Primary Email _____

Primary Phone Contact _____

Proposal pricing \$ _____

Less (5) year naming rights option \$ (_____)

Total cost \$ _____

Expected Completion Date _____

COMPLETION MUST BE NO LATER THAN JULY 15th, 2025

CHECK LIST

Please be sure you have completed the following prior to submitting your Submittal

1. Read and understand the specifications.
2. Made yourself familiar with any State laws that pertain
3. Asked and received any answers to any questions regarding the submittal procedure, specifications or general information.
4. Addressed and mailed or delivered your Proposal to be received at the correct address by the time and date indicated in the RFP.

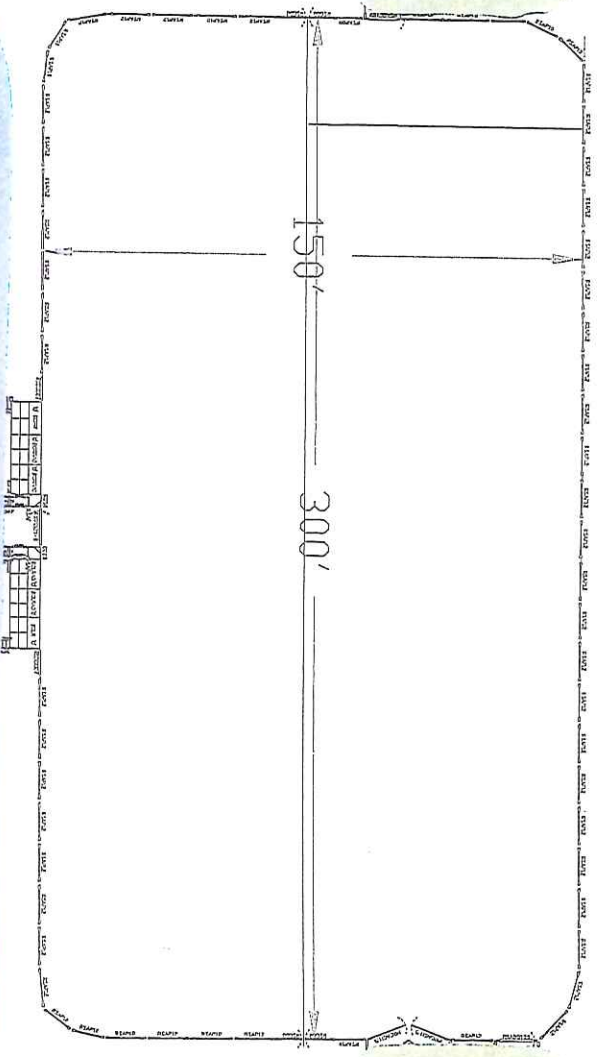
END OF RFP

490' - 7 3/8"

ROPING
AREA

ROPING
AREA

305' - 11 3/4"



BUCKING CHUTE AREA

3 Left Hand - 3 Right Hand

Area for Back Pens and Lead up Alley