

Performance Report Form (SHSP and Mitigation Grants)

Performance Report Details:

Quarterly performance reports are due no later than April 10, July 10, October 10, and January 10.

Keep in mind that status reports need to include enough detail to support payment requests for reimbursement. If enough detail is not provided, MT DES may reject the status report and require further enhancement and resubmittal.

When you are finished filling in the below information please hit the "create" button at the bottom of this page to submit your report to Montana Disaster and Emergency Services.

Select the corresponding grant and award number	FY 2023 SHSP / EMW-2023-SS-00059
Project Name	Elections Security Grant
Quarter of submitted performance report	Quarter 6
Beginning date of period covered by this report	1/1/2025
Ending date of period covered by this report	3/31/2025

Primary Contact and Organization Details:

Jurisdiction/Agency Name	Yellowstone County
Primary Contact Name (First and Last)	Jennifer Jones
Primary Contact Work Phone Number	4062562816
Primary Contact Work Email	jjones@yellowstonecountymt.gov
Who is your Grant Coordinator?	Genny Lighthiser - Preparedness Coordinator

Quarterly Report:



Grant Type Non-Construction Construction

Estimated percent of project completion 20

The change of scope adding the Sheriff's Office cameras and the County Administration Building cameras was approved on 2/27/25.

Please describe significant activities and developments that have occurred that show performance during this quarter, including a comparison of actual accomplishments to the objectives established in the application.

Two expenditures for the Sheriff office cameras from May 2024 and December 2024 were added to this report for reimbursement.

Proposals were given for the remainder of the work at the Sheriff's Office with Tel Net Systems Inc at a total additional cost of \$48,376.16.

Work for the Courthouse cameras was started on 4/7/25 with High Tech Solutions, with a total cost of \$110,669.85. Switches are expected to be received late April.

Camera costs were broken out of the existing Dick Anderson Construction contract for the County Administration Building at a total of \$170,080.00

Were any purchases made for eligible expenses reimbursable under this grant project?

- Yes
- No

If yes, briefly explain expenses so that MT DES staff can anticipate these expenses in your next payment request.

2 Analog front exterior Hikvision cameras and cabling at the Yellowstone County Sheriff's Office, and 2 5.0 MP Cameras and ethernet cabling for interior upper level at the Sheriff's Office.

Do you anticipate completion of work within the GRANT performance period?

- Yes
- No

If no, please describe any problems, delays or adverse conditions that will impair the ability to meet the stated objectives in the application.

Do you anticipate cost underrun/overrun?

- Yes
- No

Do you anticipate a request for change in scope?

- Yes
- No

What is the period of performance end date for this grant? 9/30/2026

Do you anticipate a request for extension of the grants period of performance?

- Yes
- No

If you would like to share any additional comments please provide them below.

Attachments (if applicable)

Final Status Report

Is the project 100% complete and final reimbursement processed?

Yes

No

If Yes, please answer the following two questions.

Now that this project is complete. What benefit does this resource bring to your community?

In what ways has this project enhanced your ability to mitigate, prepare, respond, or recover from incidents?