



Yellowstone County Commissioners  
RECEIVED

FEB 06 2025

# Hire/Personnel Action Form

## Employee Information

Employee  
Rebecca Ries

## Hire Information

Position Details	Hire Req#	Job Type
Legal Assistant (E) (3050-CIVIL)	202300263	Full-Time Regular
Person ID	Job Class	Pay Rate
53154178	Legal Assistant (E)	\$21.74
Department	Job Class#	HireDate
County Attorney's Office	3050	2/24/25

## Comments

2190-429-510333-111 - 100% - Replaced Caitlyn Foxhoven

## Approvals

HUMAN RESOURCES	Dwight Vigness	2/6/25 1:57 PM
FINANCE	JENNIFER JONES	2/6/25 2:27 PM

Commissioners Action  
Approve Disapprove

Chair MM \_\_\_\_\_

Member JD \_\_\_\_\_

Member MSW \_\_\_\_\_



Yellowstone County Commissioners  
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# Hire/Personnel Action Form

FEB 06 2025

## Employee Information

Employee  
Kelby Pemberton

## Hire Information

Position Details	Hire Req#	Job Type
District Court Clerk (C) (3025)	202300272	Full-Time Regular
Person ID	Job Class	Pay Rate
60662240	District Court Clerk (C)	\$17.93
Department	Job Class#	HireDate
District Court	3025	2/24/25
Division		
N/A		

## Comments

1000 221 410330 111 100%  
Replaces Katrina Plainbull Deputy Clerk position

## Approvals

HUMAN RESOURCES	Dwight Vigness	2/6/25 1:55 PM
FINANCE	JENNIFER JONES	2/6/25 2:26 PM

Commissioners Action  
Approve Disapprove

Chair	<u>MM</u>	___
Member	<u>J</u>	___
Member	___	___

YELLOWSTONE COUNTY  
PERSONNEL ACTION REPORT

FEB 10 2025

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Rowdy Egger Effective Date: 02/06/2025  
Current Title: Detention Officer Gr.      Salary \$ 24.07  
Title Change: Gr.      Salary \$     

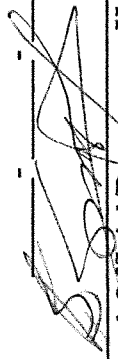
Check as Applicable:

Regular Full Time: XX New Hire:       
Regular Part Time:      Rehire:       
Temp Full Time:      Termination: XX  
Temp Part Time:      Probationary  
Seasonal Hire:      Promotion:     

Replaces position      Transfer:       
Name      Demotion:       
New Budgeted Position     

Other:      Reclassification:     

Funding: 2300 - 136 - 420200 - 111 Percent 100 New Account       
Percent      Split Account     

  
Elected Official/Department Head      02/06/2025  
Date

Section 2

Human Resources:      Finance:     

Note:      Note:       
     Director      Director       
Director      Date      Date     

H.R. Comments:      Commissioner's Action  
     Approve      Disapprove     

Chair      Chair ME  
Member      Member GA  
Member      Member MSW

Date entered in payroll       
Clerk & Recorder - original  
Human Resources - canary  
Auditor - pink  
Department - goldenrod

YELLOWSTONE COUNTY  
PERSONNEL ACTION REPORT

FEB 10 2025

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Charis Krank

Effective Date: 1/16/25

Current Title: Accountant

Gr. G Salary \$ 103,364.03

Title Change: \_\_\_\_\_

Gr. \_\_\_\_\_ Salary \$ \_\_\_\_\_

Check as Applicable:

Regular Full Time: \_\_\_\_\_  
Regular Part Time: \_\_\_\_\_

New Hire: \_\_\_\_\_

Temp Full Time: \_\_\_\_\_  
Temp Part Time: \_\_\_\_\_

Rehire: \_\_\_\_\_  
Termination: \_\_\_\_\_

Seasonal Hire: \_\_\_\_\_

Promotion: \_\_\_\_\_

Replaces position  
Name \_\_\_\_\_

Transfer: \_\_\_\_\_

New Budgeted Position \_\_\_\_\_

Demotion: \_\_\_\_\_

Other: \_\_\_\_\_

Reclassification: \_\_\_\_\_

Funding: 5811-558-460442 - 111

Percent 100 New Account  
Percent \_\_\_\_\_ Split Account \_\_\_\_\_

Charis Krank  
Elected Official/Department Head

2-5-25  
Date

Section 2

Human Resources:

Finance:

Note: \_\_\_\_\_  
Director 2-10-25  
Date

Note: \_\_\_\_\_  
Director [Signature] 2-10-25  
Date

H.R. Comments: \_\_\_\_\_

Commissioner's Action  
Approve \_\_\_\_\_ Disapprove \_\_\_\_\_

Date entered in payroll \_\_\_\_\_  
Clerk & Recorder - original \_\_\_\_\_  
Human Resources - canary \_\_\_\_\_  
Auditor - pink \_\_\_\_\_  
Department - goldenrod \_\_\_\_\_

Chair MM  
Member DD  
Member MMW

