



Yellowstone County Commissioners  
RECEIVED

# Hire/Personnel Action Form

JAN 10 2025

## Employee Information

Employee  
Robert Stinson

## Hire Information

Position Details	Hire Req#	Job Type
Equipment Operator II (E/F) (4025)	202300278	Full-Time Regular
Person ID	Job Class	Pay Rate
48727684	Equipment Operator II (E/F)	\$26.00
Department	Job Class#	HireDate
Public Works	4025	1/16/25
Division		
Road		

## Comments

2110.401.430200:111 Replaces Matt Robinson. Promo from operator 1.

## Approvals

HUMAN RESOURCES	DWIGHT VIGNESS	1/10/25 8:00 AM
FINANCE	JENNIFER JONES	1/10/25 8:01 AM

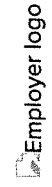
Commissioners Action  
Approve Disapprove

Chair MS \_\_\_\_\_

Member JD \_\_\_\_\_

Member MRV \_\_\_\_\_

JAN 09 2025



# Hire/Personnel Action Form

## Employee Information

Employee  
Analyse Potter

## Hire Information

Position Details	Hire Req#	Job Type
Deputy Sheriff (Patrol) (MCA) (5045)	202300257	Full-Time Regular
Person ID	Job Class	Pay Rate
58571176	Deputy Sheriff (Patrol) (MCA)	\$31.33
Department	Job Class#	HireDate
Sheriff's Office	5045	2/1/25

## Comments

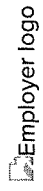
Funding: 2300.132.420150.111 @ 100%  
replaces: Smith  
Transfer from Detention

## Approvals

HUMAN RESOURCES	DWIGHT VIGNESS	1/9/25 8:53 AM
FINANCE	JENNIFER JONES	1/9/25 10:14 AM

Commissioners Action  
Approve Disapprove

Chair	<u>MM</u>	_____
Member	<u>MM</u>	_____
Member	<u>MM</u>	_____



JAN 14 2025

# Hire/Personnel Action Form

## Employee Information

Employee  
JB Roan

## Hire Information

Position Details	Hire Req#	Job Type
Equipment Operator II (E/F) (4025)	202300278	Full-Time Regular
Person ID	Job Class	Pay Rate
60762827	Equipment Operator II (E/F)	\$26.00
Department	Job Class#	HireDate
Public Works	4025	1/16/25
Division		
Road		

## Comments

2110.401.430200.111 replaces M. Leishman 100%

## Approvals

HUMAN RESOURCES	DWIGHT VIGNESS	1/13/25 4:21 PM
FINANCE	JENNIFER JONES	1/14/25 6:57 AM

Commissioners Action  
Approve Disapprove

Chair MM \_\_\_\_\_

Member [Signature] \_\_\_\_\_

Member [Signature] \_\_\_\_\_



# Hire/Personnel Action Form

JAN 13 2025

## Employee Information

Employee  
Ann Bryan

## Hire Information

Position Details	Hire Req#	Job Type
Control Operator (B) (5085)	202300270	Full-Time Regular
Person ID	Job Class	Pay Rate
60340671	Control Operator (C)	\$20.87
Department	Job Class#	HireDate
Sheriff's Office	5085	1/27/25
Division		
Detention Facility		

## Comments

Funding: 2300.136.420200.111 @ 100%  
replaces: New FTE

## Approvals

HUMAN RESOURCES	DWIGHT VIGNESS	1/13/25 2:07 PM
FINANCE	JENNIFER JONES	1/13/25 2:23 PM

Commissioners Action  
Approve Disapprove

Chair	<u>MM</u>	_____
Member	<u>AV</u>	_____
Member	<u>MSW</u>	_____



JAN 13 2025

# Hire/Personnel Action Form

## Employee Information

Employee  
William Grimm

## Hire Information

Position Details	Hire Req#	Job Type
IT Computer Support Specialist (E) (1080)	202300275	Full-Time Regular
Person ID	Job Class	Pay Rate
60292693	IT Computer Support Specialist (E)	\$24.00
Department	Job Class#	HireDate
Information Technology	1080	2/10/25
Division		
N/A		

## Comments

1000.115.410580.111 new position replaces P. Christopher

## Approvals

HUMAN RESOURCES	DWIGHT VIGNESS	1/13/25 2:07 PM
FINANCE	JENNIFER JONES	1/13/25 2:23 PM

Commissioners Action  
Approve          Disapprove         

Chair	<u>MG</u>	<u>        </u>
Member	<u>JJ</u>	<u>        </u>
Member	<u>MD</u>	<u>        </u>



YELLOWSTONE COUNTY  
PERSONNEL ACTION REPORT

JAN 13 2025

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: James Ellis Effective Date: 01/31/2025  
Current Title: Deputy Sheriff Gr. \_\_\_\_\_ Salary \$ 39.50  
Title Change: Gr. \_\_\_\_\_ Salary \$ \_\_\_\_\_

Check as Applicable:

Regular Full Time: xx New Hire: \_\_\_\_\_  
Regular Part Time: \_\_\_\_\_ Rehire: \_\_\_\_\_  
Temp Full Time: \_\_\_\_\_ Termination: xx  
Temp Part Time: \_\_\_\_\_ Retirement Promotion: \_\_\_\_\_  
Seasonal Hire: \_\_\_\_\_ Transfer: \_\_\_\_\_  
Replaces position \_\_\_\_\_ Demotion: \_\_\_\_\_  
Name \_\_\_\_\_  
New Budgeted Position \_\_\_\_\_


Other: \_\_\_\_\_ Reclassification: \_\_\_\_\_

Funding: 2300 - 132 - 420150 - 111 Percent 100 New Account \_\_\_\_\_  
Percent \_\_\_\_\_ Split Account \_\_\_\_\_

  
Elected Official/Department Head \_\_\_\_\_ Date 01/10/2025

Section 2

Human Resources: \_\_\_\_\_ Finance: \_\_\_\_\_

Note: \_\_\_\_\_  
Director \_\_\_\_\_ Date \_\_\_\_\_  
 1/13/25  
Director \_\_\_\_\_ Date \_\_\_\_\_

H.R. Comments: \_\_\_\_\_ Commissioner's Action  
Approve \_\_\_\_\_ Disapprove \_\_\_\_\_

Chair MM \_\_\_\_\_  
Member JD \_\_\_\_\_  
Member MBW \_\_\_\_\_

Date entered in payroll \_\_\_\_\_  
Clerk & Recorder - original \_\_\_\_\_  
Human Resources - canary \_\_\_\_\_  
Auditor - pink \_\_\_\_\_  
Department - goldenrod \_\_\_\_\_

JAN 13 2025

YELLOWSTONE COUNTY  
PERSONNEL ACTION REPORT

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Quinnell Williamson Effective Date: 1/8/25  
Current Title: ICW Gr. 7 Salary \$ 2569  
Title Change: \_\_\_\_\_ Gr. \_\_\_\_\_ Salary \$ \_\_\_\_\_

Check as Applicable:

Regular Full Time:  \_\_\_\_\_ New Hire: \_\_\_\_\_  
Regular Part Time: \_\_\_\_\_ Rehire: \_\_\_\_\_  
Temp Full Time: \_\_\_\_\_ Termination:  \_\_\_\_\_  
Temp Part Time: \_\_\_\_\_ Promotion: \_\_\_\_\_  
Seasonal Hire: \_\_\_\_\_  
Replaces position \_\_\_\_\_ Transfer: \_\_\_\_\_  
Name \_\_\_\_\_ Demotion: \_\_\_\_\_  
New Budgeted Position \_\_\_\_\_

Other: \_\_\_\_\_  
Reclassification: \_\_\_\_\_  
Funding: 2399 - 235 - 420250 - 111 Percent 100% New Account \_\_\_\_\_  
Percent \_\_\_\_\_ Split Account \_\_\_\_\_  
A. Beck \_\_\_\_\_ Date 1-9-25  
Elected Official/Department Head

Section 2

Human Resources:

Finance:

Note: \_\_\_\_\_  
Director \_\_\_\_\_ Date \_\_\_\_\_  
Juliana 1-13-25 Director \_\_\_\_\_ Date 1-13-25

H.R. Comments:

Commissioner's Action  
Approve \_\_\_\_\_ Disapprove \_\_\_\_\_

Chair MM \_\_\_\_\_  
Member AF \_\_\_\_\_  
Member MSW \_\_\_\_\_

Date entered in payroll \_\_\_\_\_  
Clerk & Recorder - original  
Human Resources - canary  
Auditor - pink  
Department - gold/erod



YELLOWSTONE COUNTY  
PERSONNEL ACTION REPORT

JAN 13 2025

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: James Matteson

Effective Date: 1/16/25 - Final day

Current Title: Purchasing Agent

Gr. J Salary \$ 86,161.45

Title Change: \_\_\_\_\_ Gr. \_\_\_\_\_ Salary \$ \_\_\_\_\_

Check as Applicable:

Regular Full Time:

New Hire: \_\_\_\_\_

Regular Part Time: \_\_\_\_\_

Rehire: \_\_\_\_\_

Temp Full Time: \_\_\_\_\_

Termination:  Retirement

Temp Part Time: \_\_\_\_\_

Seasonal Hire: \_\_\_\_\_

Promotion: \_\_\_\_\_

Replaces position \_\_\_\_\_

Transfer: \_\_\_\_\_

Name \_\_\_\_\_

New Budgeted Position \_\_\_\_\_

Demotion: \_\_\_\_\_

Other: \_\_\_\_\_

Reclassification: \_\_\_\_\_

Funding: 1000 - 111 - 410510 - 110

Percent 100 New Account \_\_\_\_\_

Percent \_\_\_\_\_ Split Account \_\_\_\_\_

Kevin Bova  
Elected Official/Department Head

Date 1/16/25

Section 2

Human Resources:

Finance:

Note: \_\_\_\_\_

Note: \_\_\_\_\_

Stephanie 1-13-25  
Director Date

Julianne 1.13.25  
Director Date

H.R. Comments: \_\_\_\_\_

Commissioner's Action  
Approve \_\_\_\_\_ Disapprove \_\_\_\_\_

Date entered in payroll \_\_\_\_\_

Chair MM \_\_\_\_\_

Clerk & Recorder - original

Member AD \_\_\_\_\_

Human Resources - canary

Member MSW \_\_\_\_\_

Auditor - pink

Department - goldenrod

JAN 14 2025

YELLOWSTONE COUNTY  
PERSONNEL ACTION REPORT

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Joshua Wilmeth Effective Date: 01/08/2025  
Current Title: Deputy Sheriff Gr.      Salary \$ 31.33  
Title Change: Gr.      Salary \$     

Check as Applicable:

Regular Full Time: XX New Hire:       
Regular Part Time:      Rehire:       
Temp Full Time:      Termination: XX  
Temp Part Time:      Promotion:       
Seasonal Hire:      Voluntary  
Replaces position Name      Transfer:       
New Budgeted Position      Demotion:     

Other:      Reclassification:       
Funding: 2300 - 132 - 420150 - 111 Percent 100 New Account       
Percent      Split Account       
Joshua Wilmeth 01/10/2025  
Elected Official/Department Head Date

Section 2

Human Resources: Finance:      Commissioner's Action  
Note:      Director Date      Approve      Disapprove       
Shygin 1-14-25      1-14-25  
Director Date  
H.R. Comments:     

Chair       
Member       
Member       
Date entered in payroll       
Clerk & Recorder - original       
Human Resources - canary       
Auditor - pink       
Department - goldenrod