

**RECEIVED**

JUL 19 2024

YELLOWSTONE COUNTY  
CLERK AND RECORDER

**PAYROLL AUDIT**  
July 1 to July 15, 2024

Date: 7/19/2024

To: Board of County Commissioners  
From: Tanya McWilliams, Deputy Auditor



From my office's review of the above referenced payroll, the findings are noted below:

Date	Employee Name	Department	Finding
7/19/24	Hoffman, Witney	CA	✓ Correct reg hourly rate and overtime rate
7/19/24	Barfels, Julia	Detention	✓ Accruals need to be entered
7/19/24	Goodyear, Cody	Detention	✓ Holiday Prem rate s/b 31.04
7/19/24	Gorseth, Lori	Detention	✓ Shift diff hrs s/b 88 @.70
7/19/24	Kissler, Carter	Detention	✓ Accruals need to be entered
7/19/24	Lennick, Rylan	Detention	✓ Correct hourly rate (Holiday Prem., Overtime, Sick, Vac)
7/19/24	Mattheis, Matthew	Detention	✓ Remove Clothing Allowance
7/19/24	Parker, Mallary	Detention	✓ Remove Holiday and update accruals
7/19/24	Petersen, Trevor	Detention	✓ Accruals need to be entered
7/19/24	Sharpe, Morgan	Detention	✓ Accruals need to be entered
7/19/24	Smart, Brandon	Detention	✓ Add other pay 2 hrs @ 45.10
7/19/24	Vosse, Anthony	Detention	✓ Remove Clothing Allowance

7/19/24	Sherrer, Warren	Metra	✓	4.75 sick used not showing in the used column employee summary
7/19/24	Hilliard, Robert	Public Works	✓	Update overtime rate
7/19/24	McIsaac, Logan	Public Works	✓	Enter UAB and adjust accruals
7/19/24	Plecker, Monica	Public Works	✓	40 hrs vacation used not showing in the used column employee summary
7/19/24	Stenger, Zane	Public Works	✓	Update overtime rate
7/19/24	Lee, Daniel	Sheriff	✓	12 hrs military used not showing in the used column employee summary
7/19/24	Turner, Jesse	Sheriff	✓	Overtime .67 hrs s/b paid (Comp maxed)