

TENT ACQUISITION – LOSBERGER 40'X100'

Billings Hotel has a 40'x100' tent available for purchase at a fraction of the price to buy it new. It is a clear span, meaning no poles, so the entire 4,000 square feet can be used. The tent is best anchored by staking but dead weight can be used as well if necessary. Being modular, it can be constructed in various lengths and even into two tents with open ends.

This flexibility will make it very useful at fair and reduce or eliminate the need to rent tents as has been our practice. It can be used to house vendors or as a cover for a stage or as a VIP location at the new outdoor arena, for example. The tent essentially gives us a new building to use for the fair.

Because of the size and time necessary to take the tent up and down, the best use will be to determine the most opportune location and set it up in the spring and take it down in the fall. It will be put into our rental inventory and will not require set up and tear down as it will already be erected. For context, a tent of this size rents for \$4,200 from a local rental company.

We anticipate that there will be demand for rental and at one or two rentals per year, plus the benefit to the fair, it makes sense to make this investment.

It has been offered to us at \$20,000 and includes two additional 10x10 tents, five heaters, halide lights and a floor with carpet. This is a very good deal as a tent like this is more than \$100,000 purchased new.

We are asking for the approval of the BOCC to make this purchase as the Billings Hotel is actively looking to sell due to the pending construction project. We don't want to miss this opportunity.



Yellowstone County Request to Expend

This form is to be completed for all Capital outlay requests (a single item costing \$2,500.00 or more or a useful life of at least one year). Please attach all pertinent paperwork with price quotes, if available, and forward to the Purchasing Department with a completed Requisition. The Account Code numbers and budget balance lines must be completed by the requesting Department. Please use the most recent budget report to obtain this information. This date will be verified by the Finance Department. If the item(s) to be purchased are over the budgeted amount or were not budgeted, Commissioner approval is required prior to placing the order.

Item(s) Requested:

Losberger Tents and accessories

Cost: \$25,000

Other Costs:

Less Trade-in/Discount:

Net Cost of Request:

Explanation of Purchase:

Purchase of (1) 40 x 100 tent, (2) 10 x 10 tents, and accessories

MetraPark

Department

Elected Official or Department Manager

Budget Information

Account Numbers: 5810.000.552.460442.940

Budget Balance: \$599,539.89

Is this a budgeted item?

Finance Note:

Commissioner Action

Approved: Yes _____ No _____

Tabled: _____

Date: _____

Votes Yes _____ No _____

Chairperson _____

Member _____

Member _____

Purchasing Agent

Date